



CAMBRIDGE

PUBLIC e - SCHOOL

Kattiganapalli - Krishnagiri - 635 001.



HAND BOOK

2025 - 2026

Name : _____
Std : _____ Sec : _____



Cambridge Public e – School

Kattiganapalli, Krishnagiri – 635001

HAND BOOK

2025 - 2026

Name:

Grade:Sec.....

Admn. No:

The school Handbook must be brought to school daily.

Cambridge Public e – School
Kattiganapalli, Krishnagiri – 635001



Name of the student	:	<div style="border: 1px solid black; width: 100px; height: 100px; margin: 0 auto;"></div>
Class & Section	:	
Date of Birth	:	
Aadhar Card No.	:	
Caste & Religion	:	
Blood Group	:	
Mother's Name	:	
Educational Qualification:	
Occupation	:	
Father's Name	:	
Educational Qualification:	
Occupation	:	
Residential Address	:	
	
	
Mobile No.	:1:.....2:.....	
Email Id	:	
Name of siblings studying in our school & class	:	
Bus stop & Bus Number:	
Hosteller	: Yes/No	
Dayscholar	: Yes/No	
Father's Specimen Signature:	
Mother's Specimen Signature:	



Cambridge Public e – School
Kattiganapalli, Krishnagiri – 635001

Name of the student	:	<div style="border: 1px solid black; width: 100px; height: 100px; margin: 0 auto;"></div>
Class & Section	:	
Date of Birth	:	
Aadhar Card No.	:	
Caste & Religion	:	
Blood Group	:	
Mother's Name	:	
Educational Qualification:	
Occupation	:	
Father's Name	:	
Educational Qualification:	
Occupation	:	
Residential Address	:	
	
	
Mobile No.	:1:.....2:.....	
Email Id	:	
Name of siblings studying in our school & class	:	
Bus stop & Bus Number:	
Hosteller	: Yes/No	
Dayscholar	: Yes/No	
Father's Specimen Signature:	
Mother's Specimen Signature:	



1. Parents are requested to give due importance to their ward's **HAND BOOK** for it conveys to them academic and general activities of their ward and general activities of the school.
2. Parents are asked to **acknowledge all the entries** made, wherever requested and **it is their responsibility to see whether their ward completes the Home Work / Assignments** daily.
3. Parents are requested to fill up the details required for in the Bio-Data Sheets in the **HAND BOOK**.
4. The **HAND BOOK** should be maintained neatly, tidy and safe. Tearing of pages or scribbling unwanted details in the **HAND BOOK** is strictly prohibited.
5. The loss of the **HAND BOOK** should be brought to the notice of the class teacher, and if it is not traceable, a new **HAND BOOK** should be purchased at the School Office.
6. Parents / Guardians are requested to co-operate with the school in maintaining discipline, including diligence, initiative, upright behaviour and courtesy of the students.
7. Parents or guardians are not allowed to meet their children during the school hours, without the permission of the principal.
8. Parents are advised not to encourage leave or absence of their ward to attend weddings and other routine social or religious functions at home.
9. Health is not only wealth but everything in life. Good health is the result of good nutritious food. So, we have made it compulsory for the children to take sufficient quantity of fruits and vegetables. So, parents are requested to give due importance to this matter. Please provide fruits and vegetables to your children.



பள்ளிப்பாடல்

மனதிலுறுதி வேண்டும்,
வாக்கினி லேயினிமை வேண்டும்;
நினைவு நல்லது வேண்டும்,
நெருங்கின பொருள் கைப்பட வேண்டும்;
கனவு மெய்ப்பட வேண்டும்,
கைவசமாவது விரைவில் வேண்டும்;
தனமும் இன்பமும் வேண்டும்,
தரணியிலே பெருமை வேண்டும்.
கண் திறந்திட வேண்டும்,
காரியத்தி லுறுதி வேண்டும்;
பெண் விடுதலை வேண்டும்,
பெரிய கடவுள் காக்க வேண்டும்,
மண் பயனுற வேண்டும்,
வானகமிங்கு தென்பட வேண்டும்;
உண்மை நின்றிட வேண்டும்.
ஓம் ஓம் ஓம் ஓம்

-மகாகவி பாரதியார்

தமிழ் தாய் வாழ்த்து

நீராரும் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்
சீராரும் வதனமெனத் திகழ்பரதக் கண்டமிதில்
தெக்கணமும் அதிற்சிறந்த திராவிடநல் திருநாடும்
தக்கசிறு பிறைநுதலும் தரித்தநறும் திலகமுமே!
அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற
எத்திசையும் புகழ்மணக்க இருந்தபெரும் தமிழணங்கே! தமிழணங்கே!
உன் சீரிளமைத் திறம் வியந்து செயன்மறந்து
வாழ்த்துதுமே! வாழ்த்துதுமே!! வாழ்த்துதுமே!!!

-மனோன்மணியம் பெ. சுந்தரனார்



கொடிப்பாடல்

தாயின் மணிக்கொடி பாரீர் அதைத்
தாழ்ந்து பணிந்து புகழ்ந்திட வாரீர் (தாயின்..)
ஓங்கி வளர்ந்ததோர் கம்பம் அதன்
உச்சியின் மேல் வந்தே மாதரம் என்றே
பாங்கின் எழுதித் திகழும் செய்ய
பட்டொளி வீசிப் பறக்குது பாரீர் (தாயின்..)
கம்பத்தின் கீழ்நிறை கண்ணீர் எங்கும்
காணரும் வீரர் பெருந் திரள் கூட்டம்
நம்பற்குரியர் அவ்வீரர் தங்கள்
நல்லுயிர் ஈந்தும் கொடியினைக் காப்பர் (தாயின்..)

-மகாகவி சுப்ரமணிய பாரதியார்

ஜனகண மன அதிநாயக ஜயஹே
பாரத பாக்கிய விதாதா.
பஞ்சாப சிந்து குஜராத்த மராட்டா
திராவிட உத்கல வங்கா.
விந்திய ஹிமாச்சல யமுனா கங்கா
உச்சல ஜலதி தரங்கா.
தவ சுப நாமே ஜாகே,
தவ சுப ஆசிஸ மாகே,
காஹே தவ ஜய காதா.
ஜன கண மங்கள தாயக ஜயகே
பாரத பாக்கிய விதாதா.
ஜயஹே, ஜயஹே, ஜயஹே
ஜய ஜய ஜய ஜய ஜய ஜயஹே

-மகாகவி இரவீந்தரநாத் தாகூர்

Pledge:

- I will be helpful and useful to the society as a good citizen.
- I will make the mother earth green and graceful.
- I will make India a corruption free nation.
- வீட்டிற்கும் நாட்டிற்கும் நல்லதொரு மனிதனாக இருந்து சிறந்ததொரு சமுதாயத்தை உருவாக்கப் பாடுபடுவேன்.
- மரங்களை வளர்த்து மண்ணுலகை பசுமையாக்குவேன்.
- ஊழலற்ற இந்தியாவை உருவாக்கப் பாடுபடுவேன்.



1. Damage done to buildings, furniture, lab things, sports goods etc., must be paid for at the discretion of the Principal.
2. Students are advised not to bring any valuable articles to the school. The School will not be responsible for the loss of pupil's belongings.
3. Students are responsible for their own book, fountain pens, tiffin carriers, gold ornaments or any other articles. While every effort will be made by the school to reduce the loss of such articles, the ultimate responsibility rests with the children themselves.
4. Students suffering from contagious / infectious diseases will not be permitted to attend school.
5. Any serious breach of discipline and above all disrespect and disobedience to the members of the school staff inside or outside the school premises will be treated seriously.
6. Pupils are not allowed to give gifts to teachers.
7. Regular late coming, frequent absence, negligence in wearing uniforms, carelessness in studies will be viewed seriously.
8. Promotion is entirely dependent on his / her attendance and performance in each and every monthly test, mid-term and terminal examinations.
9. Every student should bring the Hand Book to the school regularly.
10. Students are instructed to be clean and tidy in their dress, books and all their belongings.
11. No story books, magazines, walkman, camera, radio cell phones, etc., should be brought to school.
12. Students are expected to take part in all extracurricular activities of the school and no one will be exempted except for valid reasons.
13. No student will be exempted from physical exercises and games without Medical Certificate.
14. All the students should converse only in English in the school premises to acquire greater skill in the use of the language.
15. The boys should come to school with hair properly cut, No boy with long hair will be allowed to attend the class.
16. Pupils who bring lunch to school should bring with them spoon and napkins / hand towels / table mats and should use the same to avoid making the dining room dirty.
17. Phone calls among the students and the students to the teachers are strictly prohibited.
18. In the classroom, the class teacher has allotted place to each student and no student may change it by himself. Likewise no one should move from place to place or go out from the classroom without permission.



The vision and the Objective of the School.

We are proud to announce the advent of a new vista in the field of education by beginning a Public e-School, which would cater and quench the thirst of those who need CBSE syllabus with an international standard.

The aim of the school has always been to develop the best that is latent in children and to prepare them for the challenges of the changing world through the encouragement of self – discipline, high intellectual achievements and physical fitness. Emphasis is given on the language to make the children abreast with English of International standard.

This is a co-educational institution providing academic coverage from class LKG to X.

- ✓ To impart quality education.
- ✓ To imbibe the ability of thinking in English.
- ✓ To enable the students to lead their lives in a more accomplished way.
- ✓ To provide a conducive environment to learn and live with right value.
- ✓ To produce worthwhile citizens in a truer sense.
- ✓ To make them accustomed to the advanced, progressive techniques in the teaching learning process.

We meet the need

Each individual differs from others due to his vision of life, which includes his values and ideals. To develop the right vision in our children, is to create a generation of truly educated, refined, noble people, equipped and inspired to serve the world in their various capacities, thereby fulfilling their living.

The purpose of education is the overall blossoming of the child at the physical, emotional intellectual and spiritual levels of their personalities, True education complements academic excellence with character building and personality development.

Working Hours

09-00 am	to	09-30 am	:	Prayer, yoga and Meditation
09-30 am	to	12-30 am	:	Forenoon session
12.30 pm	to	01-00 pm	:	Lunch Break
01-00 pm	to	04-15 pm	:	Afternoon session
09-00 am	to	05-30 pm	:	For IX to XII students.

Office Hours.

School office functions from Monday to Saturday from 09.00 a.m to 06.00 p.m. Parents/ Guardians/ Visitors are expected to contact school office during school hours.



Uniform Code

- The school emphasizes “Uniform formalities” to a great extent. Students are expected to follow dress code scrupulously.
- Parents must ensure that their children come neatly dressed to school and maintain personal hygiene.
- Girls are expected to maintain double plaits.
- Boys are expected to maintain short trim hairstyle. Shirts should be tucked in.
- Students should always wear well polished shoes.
- On Wednesdays children should wear special uniforms prescribed according to the house they belong to.
- Karate uniform is as prescribed by the sensei.

Assessments Structure effective from the Academic Year 2023 - 2024 Syllabus for assessment will be only for Class IX and X

Subject	80 Marks (Board Examination) students has to secure 33% marks in each subject	Name of the Subjects	20 Marks (Internal Assessment) Students has to secure 33% marks out of overall 20 Marks in each subject			
			Periodic Assessment (5)	Multiple Assessment (5)	Portfolio (5)	Subject Enrichment Activities (5)
Compulsory	Subject 1	Language - I (Hindi - Course A or Hindi - Course B or English Language and Literature)	Pre-Midterm Midterm Post Midterm	Observation, oral test, individual or group work, class discussion, field-work, concept maps, graphic organizers, visual representation etc.	Annotation, identification of key words/ topics/ themes/ summarization and organization of ideas and content, photos, presentaion, assessments, art integrated learning, etc.	Speaking and Listening skills
	Subject 2	Language - II (Any one from the Group of Language (Group -I) other than the Language chosen as Subject 1				Speaking and Listening skills
	Subject 3	Mathematics - Basic or Mathematics Standard				lab experiments, generate hypotheses, experiment, innovate and find solutions to questions / problems encountered
	Subject 4	Science				Subject relevant social context, projects be related to Art and culture, self-expression, works of artist/experts/ writers/ poets, etc.
		Social Science				
Optional	Subject 6	Skill Subject				
		Theory				
		Practical				
		50				50

**(1) Periodic Assessment (5 Marks)**

The main purpose of the Periodic Assessment is to assess the learning progress of students. Such Assessment done at regular intervals provides feedback and insight to teachers regarding learners needs and helps them to improve instruction, do remedial teaching and set curricular targets for a student or a group of students. The feedback also helps students to know their errors as well as strengths and weaknesses. The students, thus, are enabled for better learning and setting up realistic goals. In essence, this is an assessment for, of and as learning. Periodic Assessment is further divided into the following:

(2) Pen Paper Test (05 marks): As earlier, these would be restricted to 3 in each subject in an academic year and the average of best 2 would be taken for final submission of marks. These tests tend to follow a pattern, which is quite similar to the final end of course examination and have a gradually increasing portion of content. Hence, they also tend to prepare students for final summative exams in a more confident manner.

(3) Multiple Assessment (05 marks): Multiple assessment strategies relevant to particular learning outcomes are advised over the period of curriculum transaction. The subject teachers would determine the type and frequency of these. This would make the assessment more comprehensive and provide schools/teachers flexibility to use multiple and diverse techniques to assess learners. Some examples are as below: (Observation, Oral Tests, Individual or group work, Class discussion, Field-work, Concept maps, Graphic organizers, Visual representation,

(4) Portfolio (5 Marks)

The creation of portfolios is suggested to broaden the scope of learning and achieve diverse curriculum outcomes by examining a range of evidence of student performances being assessed.

(5) Subject Enrichment Activities (5 marks):

These are subject specific application activities aimed at enrichment of the understanding and skill development. These activities are to be recorded internally by respective subject teachers.

For Languages: Activities conducted for subject enrichment in languages should aim at equipping the learner to develop effective speaking and listening skills.

For Mathematics: The listed laboratory activities and projects as given in the prescribed publication of CBSE/NCERT are followed.

For Science: The listed practical works / activities may be carried out as prescribed by the CBSE in the curriculum.

For Social Science: Map and project work is undertaken as prescribed by the CBSE in the curriculum.

2. Co-Scholastic Activities:

Our School promote co-curricular activities for the holistic development of the student. These activities will be graded on a 3-point grading scale (A to C) and will have no descriptive indicators. No upscaling of grades will be done.

Area	Product	Process
Health and Physical Education including work experience	Overall Fitness	Participation, team-spirit, commitment and honest effort.
Art Education	Expression, creativity and Aesthetic appeal	Participation, Creative process, material use, appreciation, reflection, effort, craftsmanship and completion

Details of Five-point Grading for Art Education (Class IX and X)

Grade	Connotation
A	Exemplary
B	Proficient
C	Developing
D	Emerging
E	Beginner

Co-Curricular Activity:

The various co-curricular activities are conducted for all the children in the activity periods.

Literature

Essay and Poetry Writing

Extempore Speeches

Elocutio

Debates

Language labs

Recitation

Sports

Table Tennis

Ball Badminton

Shuttle Badminton

Volley Ball

Football

Throw Ball

Hand Ball

Basket ball

carom

Tenni-Koit

Kho – Kho

Archery

Yoga

Eco-Camping

Hockey

Aerobics

Skating

General

Musical Vocal

Dramatics & Mono Acting

Gardening

Dance

craft

Projects and assignments

Quizzing

Career Counselling

Map Work

Mental Math

Drawing & Colouring

[illegible]



Leave Particulars

Leave taken on	Reason	Parent's Sign	Teacher's Sign

Note: In case, the Leave exceeds three days, a medical certificate has to be produced
Please try not to take leave on Mondays ,working Saturdays and during
Examination days.



Leave Particulars

Leave taken on	Reason	Parent's Sign	Teacher's Sign

Note: In case, the Leave exceeds three days, a medical certificate has to be produced
Please try not to take leave on Mondays ,working Saturdays and during
Examination days.

[illegible]

[illegible]



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TIME TABLE

DAYS	1	2	3	4	Lunch Break		5	6	7	8
MON										
TUE										
WED										
THU										
FRI										
SAT										



TIME TABLE

DAYS	1	2	3	4	Lunch Break		5	6	7	8
MON										
TUE										
WED										
THU										
FRI										
SAT										



Annual Year Planner 2025 - 2026

JUNE - 2025

DATE	DAY	ACTIVITY
1	Sunday	Holiday
2	Monday	
3	Tuesday	
4	Wednesday	
5	Thursday	
6	Friday	
7	Saturday	Bakrid - Holiday
8	Sunday	Holiday
9	Monday	
10	Tuesday	
11	Wednesday	
12	Thursday	
13	Friday	
14	Saturday	
15	Sunday	Holiday
16	Monday	
17	Tuesday	
18	Wednesday	
19	Thursday	
20	Friday	
21	Saturday	
22	Sunday	Holiday
23	Monday	
24	Tuesday	
25	Wednesday	
26	Thursday	
27	Friday	Holiday
28	Saturday	
29	Sunday	
30	Monday	



Annual Year Planner 2025 - 2026

JULY - 2025

DATE	DAY	ACTIVITY
1	Tuesday	
2	Wednesday	
3	Thursday	
4	Friday	
5	Saturday	
6	Sunday	Muharram - Holiday
7	Monday	
8	Tuesday	
9	Wednesday	
10	Thursday	
11	Friday	
12	Saturday	
13	Sunday	Holiday
14	Monday	
15	Tuesday	
16	Wednesday	
17	Thursday	
18	Friday	
19	Saturday	
20	Sunday	Holiday
21	Monday	
22	Tuesday	
23	Wednesday	
24	Thursday	
25	Friday	
26	Saturday	
27	Sunday	Holiday
28	Monday	
29	Tuesday	
30	Wednesday	
31	Thursday	



Annual Year Planner 2025 - 2026

AUGUST- 2025

DATE	DAY	ACTIVITY
1	Friday	
2	Saturday	
3	Sunday	Holiday
4	Monday	
5	Tuesday	
6	Wednesday	
7	Thursday	
8	Friday	
9	Saturday	
10	Sunday	Holiday
11	Monday	
12	Tuesday	
13	Wednesday	
14	Thursday	
15	Friday	Independence Day
16	Saturday	Krishna Jayanthi - Holiday
17	Sunday	Holiday
18	Monday	
19	Tuesday	
20	Wednesday	
21	Thursday	
22	Friday	
23	Saturday	
24	Sunday	Holiday
25	Monday	
26	Tuesday	Vinayagar Chathurthi Holiday
27	Wednesday	
28	Thursday	
29	Friday	
30	Saturday	
31	Sunday	Holiday



Annual Year Planner 2025 - 2026

SEPTEMBER - 2025

DATE	DAY	ACTIVITY
1	Monday	Holiday
2	Tuesday	
3	Wednesday	
4	Thursday	
5	Friday	Milad - Un - Nabi - Holiday / Teacher's Day - Dr. Radhakrishnan's Birthday
6	Saturday	
7	Sunday	Holiday
8	Monday	
9	Tuesday	
10	Wednesday	
11	Thursday	
12	Friday	
13	Saturday	
14	Sunday	Holiday
15	Monday	
16	Tuesday	
17	Wednesday	
18	Thursday	
19	Friday	
20	Saturday	
21	Sunday	Holiday
22	Monday	
23	Tuesday	
24	Wednesday	
25	Thursday	
26	Friday	
27	Saturday	
28	Sunday	Holiday
29	Monday	
30	Tuesday	



Annual Year Planner 2025 - 2026

|| OCTOBER - 2025 ||

DATE	DAY	ACTIVITY
1	Wednesday	Saraswathi Pooja - Holiday
2	Thursday	Vijayadasami - Holiday / Gandhi Jayanthi Holiday
3	Friday	
4	Saturday	
5	Sunday	Holiday
6	Monday	
7	Tuesday	
8	Wednesday	
9	Thursday	
10	Friday	
11	Saturday	
12	Sunday	Holiday
13	Monday	
14	Tuesday	
15	Wednesday	Dr. A.P.J. Adbul Kalam's Birthday
16	Thursday	
17	Friday	
18	Saturday	
19	Sunday	Holiday
20	Monday	Diwali / Holiday
21	Tuesday	
22	Wednesday	
23	Thursday	
24	Friday	
25	Saturday	
26	Sunday	Holiday
27	Monday	
28	Tuesday	
29	Wednesday	
30	Thursday	
31	Friday	



Annual Year Planner 2025 - 2026

|| **NOVEMBER - 2025** ||

DATE	DAY	ACTIVITY
1	Saturday	
2	Sunday	Holiday
3	Monday	
4	Tuesday	
5	Wednesday	
6	Thursday	
7	Friday	
8	Saturday	
9	Sunday	Holiday
10	Monday	
11	Tuesday	
12	Wednesday	
13	Thursday	
14	Friday	
15	Saturday	
16	Sunday	Holiday
17	Monday	
18	Tuesday	
19	Wednesday	
20	Thursday	
21	Friday	
22	Saturday	
23	Sunday	Holiday
24	Monday	
25	Tuesday	
26	Wednesday	
27	Thursday	
28	Friday	
29	Saturday	
30	Sunday	Holiday



Annual Year Planner 2025 - 2026

DECEMBER - 2025

DATE	DAY	ACTIVITY
1	Monday	
2	Tuesday	
3	Wednesday	
4	Thursday	
5	Friday	
6	Saturday	
7	Sunday	Holiday
8	Monday	
9	Tuesday	
10	Wednesday	
11	Thursday	
12	Friday	
13	Saturday	
14	Sunday	Holiday
15	Monday	
16	Tuesday	
17	Wednesday	
18	Thursday	
19	Friday	
20	Saturday	
21	Sunday	Holiday
22	Monday	
23	Tuesday	
24	Wednesday	
25	Thursday	Christmas Holiday
26	Friday	
27	Saturday	
28	Sunday	Holiday
29	Monday	
30	Tuesday	
31	Wednesday	



Annual Year Planner 2025 - 2026

JANUARY - 2026

DATE	DAY	ACTIVITY
1	Thursday	New Year Day - Holiday
2	Friday	
3	Saturday	
4	Sunday	Holiday
5	Monday	
6	Tuesday	
7	Wednesday	
8	Thursday	
9	Friday	
10	Saturday	
11	Sunday	Holiday
12	Monday	
13	Tuesday	
14	Wednesday	Pongal - Holiday
15	Thursday	Thiruvalluvar Day - Holiday
16	Friday	Uzhavar Tirunal - Holiday
17	Saturday	
18	Sunday	Holiday
19	Monday	
20	Tuesday	
21	Wednesday	
22	Thursday	
23	Friday	
24	Saturday	
25	Sunday	Holiday
26	Monday	Republic Day - Holiday
27	Tuesday	
28	Wednesday	
29	Thursday	
30	Friday	
31	Saturday	



Annual Year Planner 2025 - 2026

FEBRUARY - 2026

DATE	DAY	ACTIVITY
1	Sunday	Thai Poosam - Holiday
2	Monday	
3	Tuesday	
4	Wednesday	
5	Thursday	
6	Friday	
7	Saturday	
8	Sunday	Holiday
9	Monday	
10	Tuesday	
11	Wednesday	
12	Thursday	
13	Friday	
14	Saturday	
15	Sunday	Holiday
16	Monday	
17	Tuesday	
18	Wednesday	
19	Thursday	
20	Friday	
21	Saturday	
22	Sunday	Holiday
23	Monday	
24	Tuesday	
25	Wednesday	
26	Thursday	
27	Friday	
28	Saturday	



Annual Year Planner 2025 - 2026

MARCH - 2026

DATE	DAY	ACTIVITY
1	Sunday	Holiday
2	Monday	
3	Tuesday	
4	Wednesday	
5	Thursday	
6	Friday	
7	Saturday	
8	Sunday	Holiday
9	Monday	
10	Tuesday	
11	Wednesday	
12	Thursday	
13	Friday	
14	Saturday	
15	Sunday	Holiday
16	Monday	
17	Tuesday	
18	Wednesday	
19	Thursday	
20	Friday	Telugu New Year - Holiday
21	Saturday	Ramzan - Holiday
22	Sunday	Holiday
23	Monday	
24	Tuesday	
25	Wednesday	
26	Thursday	
27	Friday	
28	Saturday	
29	Sunday	Holiday
30	Monday	
31	Tuesday	Mahavir Jayanthi - Holiday

.....Day

ASSIGNMENT

Date :

Subject	

Teacher's Signature

Parent's Signature

.....Day

ASSIGNMENT

Date :

Subject	

Teacher's Signature

Parent's Signature